Educator Recommendation Form

This form must be completed by the applicant's most recent IEP case manager.

Recommendation for:

_____
Applicant's Name

The above named individual is applying for admission to Mississippi State University ACCESS. Established in 2010, ACCESS serves to provide young adults with intellectual and developmental disabilities an inclusive university experience that will further prepare them for future employment and independent living. Prior to completing the Recommendation Form, we encourage you to learn more about the program at www.access.msstate.edu. Please answer the following question to the best of your ability.

The applicant has waived the right to view the document. Upon completion, please return the Recommendation Form to ACCESS via email or mail. Recommendation Forms submitted by the applicant will not be accepted. Thank you for taking the time to complete this form.

Mississippi State University ACCESS
P.O. Box 806
Mississippi State, MS 39762
access@msstate.edu

Your Name: **Relationship to Applicant:**

_____

Address: **City:**   **State:**   **Zip:**

_____

Organization: **Work Phone:**

_____

Email address: **Today's Date**

_____

1. How long have you known the applicant and in what capacity?

   _____

   _____

   _____

2. Describe this applicant's level of independence in the classroom.

   _____

   _____

   _____

3. Describe the accommodations provided to the applicant while in school.

   _____

   _____

   _____

4. If modifications were required, please describe them.

   _____

   _____

   _____

5. Describe the applicant's interactions and relationship with his/her peers.

   _____

   _____

   _____

6. Does the applicant have any behavioral concerns that would interfere with his/her success at ACCESS?

   _____

   _____

   _____

7. Do you feel that the applicant will be successful navigating a large college campus independently (i.e. walking to classes)? Please explain.

   _____

   _____

   _____

8. How involved have parents/guardians been in the applicant's education?

   _____

   _____

   _____

9. Do you feel that the applicant will be successful in ACCESS? ☐ Yes ☐ No   Comments:

   _____

   _____

   _____

10. Is there any additional information that you would like to share about the applicant?

    _____

    _____

    _____

11. Would you be willing to speak to an ACCESS staff member regarding this student? ☐ **yes**   ☐ **no**

    Best Phone # _____   Best Time to Call _____

STUDENT SUPPORT INVENTORY
Please rate the applicant's ability in the following areas:

Community Skills	No opportunity to observe skill	Needs a lot of assistance	Needs some assistance	Needs reminders/ prompts	Does this independently
1. Understands the differences between friends, acquaintances, and strangers	☐	☐	☐	☐	☐
2. Understands the differences between romantic behaviors and friendly behaviors	☐	☐	☐	☐	☐
3. Understands the effects of alcohol and drugs	☐	☐	☐	☐	☐
4. Knows how to avoid dangerous situations on the internet	☐	☐	☐	☐	☐
5. Able to report concerns to an authority figure	☐	☐	☐	☐	☐
6. Understands when and whom to give out personal information	☐	☐	☐	☐	☐
7. Adjusts well to new environments	☐	☐	☐	☐	☐
8. Navigates a new environment with minimal assistance	☐	☐	☐	☐	☐
9. Able to take public transportation with minimal assistance	☐	☐	☐	☐	☐
10. Knows how to ask for help with needed	☐	☐	☐	☐	☐
11. Uses good judgement in emergency situations	☐	☐	☐	☐	☐
12. Perform simple first aid/medical care	☐	☐	☐	☐	☐
13. Makes appointments for himself/herself	☐	☐	☐	☐	☐
14. Uses a pharmacy	☐	☐	☐	☐	☐
15. Able to provide personal information to proper personal	☐	☐	☐	☐	☐
16. Behaves appropriately in public	☐	☐	☐	☐	☐
17. Manages anger and anxiety in public	☐	☐	☐	☐	☐

Learning Skills	No opportunity to observe skill	Needs a lot of assistance	Needs some assistance	Needs reminders/ prompts	Does this independently
1. Enjoys reading					
2. Answers questions about a reading selection					
3. Summarizes what has been read					
4. Prefers having books read to him/her					
5. Writes multi-paragraph papers					
6. Writes complete sentences					
7. Edits own written work					
8. Uses punctuation correctly					
9. Prefers to hand-write assignments					
10. Uses assistive software for writing (speech to text, text to speech, co-writer, etc.)					
11. Able to fill out a job application					
12. Able to write a cover letter for a job					
13. Differentiates between professional writing and casual writing					
14. Follows verbal directions					
15. Follows written directions					
16. Studies independently					
17. Takes the initiative to study/complete homework					
18. Is used to doing homework nightly					
19. Uses a tutor for school work					
20. Asks questions when not understanding something					

Technology Skills

Technology Skills	No opportunity to observe skill	Needs a lot of assistance	Needs some assistance	Needs reminders/ prompts	Does this independently
1. Manages personal email account					
2. Able to attach a document to an email					
3. Remembers passwords					
4. Able to navigate the internet safely					
5. Able to use the internet as a resource for school					
6. Uses a cell phone to make calls					
7. Uses cell phone to send and receive text messages					
8. Able to read and comprehend text messages					
9. Able to use a cell phone to help navigate new environments					
10. Able to search and add apps to cell phone					
11. Able to use a calculator on a cell phone					
12. Able to set reminders/alarms on phone					

Money and Time Skills

Money and Time Skills	No opportunity to observe skill	Needs a lot of assistance	Needs some assistance	Needs reminders/ prompts	Does this independently
1. Uses a planner or organization system					
2. Understands the value of money					
3. Counts change with coins					
4. Counts change with bills					
5. Provides appropriate amount of money to cashier when making a purchase with cash					
6. Understands how much money to receive when making a cash-purchase					
7. Can read a digital clock					
8. Can read an analog clock					
9. Understands the concept of time					
10. Manages time effectively					
11. Able to follow a schedule					